

City of Othello
Regular Council Meeting
July 25, 2016

CALL TO ORDER:

Mayor Shawn Logan called the meeting to order at 6:30 p.m. and led an invocation and the Pledge of Allegiance.

Present: Mayor Shawn Logan; Councilmembers: Eugene Bain, Genna Dorow, Corey Everett, Angel Garza, Larry McCourtie, and John Lallas.

Also Present: City Administrator Wade Farris; Department Heads: Public Works Director Terry Clements, Asst. Police Chief David Rehaume, Community Development Director Travis Goddard, City Clerk Debbie Kudrna, Finance Officer Spencer Williams and City Attorney Kelly Konkright.

Absent Was: Councilmember Mark Snyder.

Council carried a motion to approve the absence of Councilmember Mark Snyder. M/S Lallas/MCCourtie.

CITIZEN INPUT

Eric LaFontaine, 313 N Crestview Drive, Moses Lake Washington, introduced himself and explained that he previously was the publisher at The Othello Outlook and now is the publisher of the Columbia Basin Herald and the weekly newspaper, Sun Tribune. He is working extremely hard on both newspapers and the Sun Tribune will become the Othello community newspaper, noting they have all of the resources to accomplish this. The Sun Tribune will honor the subscriptions paid to The Othello Outlook and they will hire a publisher in Othello. He will host a public forum to discuss their plans for the community at the Senior Center on August 2nd at noon and invited all to attend.

APPROVAL OF AGENDA

Council carried a motion to approve the agenda. M/S Garza/Bain.

CONSENT AGENDA:

- A. Approval of City Council Minutes of July 11, 2016
- B. Approval of Accounts Payable Checks
- C. Call for Bids for Official Newspaper
- D. Set a Public Hearing on the Main Street Water Later Comers Fee for August 8, 2016
- E. Acceptance of Ashwood Notch Phase 4

Accounts Payable was audited and certified by the Auditing Officer, as required by RCW 42.24.080; and those expense reimbursement claims certified and as required by RCW 42.24.090, have been recorded on a listing that has been reviewed by the Council audit committee and is available to the Council.

Accounts Payable Check No. 46929 to No. 46996 in the amount of \$538,253.59.
Accounts Payable Check No. 5300 to No. 5314 in the amount of \$2,388.56.

Council carried a motion to approve the Consent Agenda, as presented. M/S Dorow/MCCourtie.

14TH AVENUE IMPROVEMENTS PROJECT CHANGE ORDER #1

City Engineer Jake Youngren advised that the 14th Avenue Improvements Project contractor, Culbert Construction, has requested an additional 4 working days be added to the contract, due to Avista not meeting their pole relocation schedule. This prevented Culbert Construction from beginning construction and performing critical path work from Monday June 20th through Thursday June 23rd, 2016. He advised that this change order will not change the contract price. He noted this is a 100 day working contract, and if approved, the project will be 104 working days.

Mr. Youngren explained that change order 2 has been deleted and change order 3 has just been finalized and that is why the Council is considering change order #1 and #4 tonight.

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Council carried a motion to approve the Change Order Request #1 for the 14th Avenue Improvements Project. M/S Dorow/Everett.

14TH AVENUE IMPROVEMENTS PROJECT CHANGE ORDER #4

City Engineer Jake Youngren explained that Change Order #4 request is for work associated with revising the sewer infrastructure in Columbia Street. The City requested that the sanitary sewer in Columbia Street be lowered to gravity serve the areas to the east of 14th Avenue. Due to the timeliness of the proposed work, the Contractor was directed to proceed under the contract provisions. The change order cost will result in excluding the existing sanitary sewer bid items for the revised sewer work, for a net increase in contract price of approximately \$23,160.97, not including tax.

Councilmember Lallas asked why this issue did not go to the committee. Mr. Youngren noted he was advised there were some past communications about lowering the utilities. Mr. Farris advised that he would take the responsibility that it wasn't discussed with the committee, noting we were trying to move forward with the project. He will at least make telephone calls to the committee in the future if a meeting cannot be arranged. Mr. Youngren advised that there is a forthcoming change order for the storm water relocation that the Council will consider. Councilmember Lallas asked for a copy of the CBHA plat. Mr. Youngren explained that CBHA had interest in Scooteny Street, east of 14th Avenue, becoming a future city right-of-way and installing a storm water collection system in that street. To do that, it would require lowering the storm water in 14th Avenue. The engineers tried to accommodate that change; however, CBHA decided to not pay for it. They are now proceeding with the original plans for the storm water. Mr. Farris noted we can provide a copy of the plat; however, their plans are changing a lot. Community Development Director Travis Goddard advised they are not affecting the plat because they are not changing property lines; however, the CBHA engineering is finally catching up with their construction changes. CBHA has to install their own storm water systems; one for the clinic and one for Scooteny Street.

Council carried a motion to approve the Change Order #4 for the 14th Avenue Improvements Project. M/S Dorow/McCourtie.

Mr. Youngren gave a report on the current project status. Finance Officer Williams advised that the cost for the change order will be paid out of the sewer fund.

IT INFRASTRUCTURE IMPROVEMENTS

IT Director Rigo Ozuna gave a report on current projects, which includes the VoIP telephone installation, creation of a new City website, sector/insight project with the police department, and the infrastructure redesign. He explained that our current IT infrastructure is not redundant and if our host server crashed, we could lose multiple servers. He had requested proposals for the IT project and received five. Based upon our current needs, he narrowed it down to two options and reviewed those two proposals.

Mr. Ozuna advised that this was not funded in the 2016 budget. However, Finance has advised that if there is money at the end of the year, we could pay for these improvements. If we can't purchase it this year, he asked that this request be ranked very high for the next budget.

DIGITIZING ALL NEWSPAPERS FOR THE PAST 108 YEARS FOR THE OTHELLO OUTLOOK

Mayor Logan asked that a Proclamation be created to thank the staff of The Othello Outlook for their service to the community. He asked that they be honored and recognized for their service to the City of Othello.

Mayor Logan reported that with more than 108 years of publication, the Othello Outlook is closing their doors this month. The Othello Outlook has every copy of every edition of the paper in newsprint and these will be donated to the local museum. If that building ever burned or was

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vandalized, those records could be destroyed, along with our history forever. He emailed the Washington Secretary of State Kim Wyman and advised her that the Othello Outlook is the only source that has chronicled the history of our City since 1908. He asked if there is any way the Secretary of State's office can help us digitize these records or provide any assistance or advice in order to preserve our town's history.

He asked the Council to address this project in the 2017 budget and appropriate money, in conjunction with Washington State, to preserve our community's history.

RESOLUTION AND FACILITY USE AGREEMENT WITH GREATER OTHELLO CHAMBER OF COMMERCE FOR BUSINESS EXPO

Parks and Recreation Coordinator Amy Hurlbut explained that The Greater Othello Chamber of Commerce desires to expand the Othello Farmers Market in Pioneer Park by adding a Business Expo in a portion of Pioneer Park. She noted that use of the entire park was granted in the original agreement for the farmers market. She introduced Bianca Mendoza, Chamber of Commerce Manger. Ms. Mendoza explained that the Business Expo will create an opportunity for the Chamber to connect with more businesses and support those that do not meet the farmers market requirements. The Chamber will then show support to all of the businesses. The Chamber has set requirements for businesses that wish to be a part of the business expo in the park:

- No food vendors.
- Businesses will pay a \$20/week stall fee.
- Business must be a chamber member.
- They must have a City of Othello Business License. Businesses that set up for information purposes only (non-selling) are exempt from the business license requirements.

The Business Expo will be conducted at the same date and time with the farmers market in Pioneer Park.

Council carried a motion to approve a Resolution between the City and the Greater Othello Chamber of Commerce. M/S Lallas/Dorow. This shall be known as Resolution No. 2016-18.

City Attorney Konkright asked that the motion include authorizing the Mayor to execute the facility use agreement.

Council carried a motion to authorize the Mayor to execute the facility use agreement with the Chamber of Commerce. M/S Dorow/Lallas.

RESOLUTION AND FACILITY USE AGREEMENT WITH BETHEL ASSEMBLY OF GOD CHURCH

Parks and Recreation Coordinator Amy Hurlbut explained that the Bethel Assembly of God Church is planning an outdoor picnic to celebrate Pastor Appreciation Day at Kiwanis Park on August 8, 2016 from 4 p.m. – 8 p.m. This is a family event with food, music, speakers and fellowship. Due to the estimated attendance of 150-500 people in Kiwanis Park, they will pay a \$200 Special Event fee.

Council carried a motion to approve a Resolution and also authorized the Mayor to execute the facility use agreement, authorizing use of City property for Bethel Assembly of God Church for Sunday, August 28, 2016. M/S Dorow/Garza. This shall be known as Resolution No. 2016-19.

UNFINISHED BUSINESS

Councilmember Bain advised that a public works employee fixed a sink promptly during a barbecue at Pioneer Park last weekend. He thanked him and stated that he did a good job.

NEW BUSINESS

Mayor Logan made the following announcements:

- TBD meeting scheduled for Monday, August 1, 2016 at 6:15 p.m.

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- A Water Summit is scheduled this Thursday at 2:00 p.m. in the Council Chambers to discuss with elected delegations and state and federal agencies our long-term, mid-term and short-term water plan for the City to assure sustainability of our water supply. Mr. Farris noted this is an expanded version of the reports recently given to Council.
- Mayor Logan is hosting an ice cream social at his house this Thursday at 7:00 p.m.

ADJOURNMENT

With no further items to discuss, Mayor Logan adjourned the Council meeting at 7:20 p.m.

By: _____
SHAWN LOGAN, Mayor

ATTEST:

By: _____
DEBBIE KUDRNA, City Clerk